



ΕΛΛΗΝΙΚΗ ΔΗΜΟΚΡΑΤΙΑ

Εθνικόν και Καποδιστριακόν
Πανεπιστήμιον Αθηνών

— ΙΔΡΥΘΕΝ ΤΟ 1837 —

MASTER'S DEGREE

„GERMAN PHILOLOGY: THEORY – APPLICATIONS“

PHILOSOPHICAL FACULTY

NKUA

DEONTOLOGICAL CODE OF RESEARCH

2023

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ARTICLE 1: DEONTOLOGICAL CODE AND GOOD PRACTICE OF THE NKUA

The operation of the National and Kapodistrian University of Athens (NKUA), the Department of German Language and Literature and the Master's programme "German Philology: Theory - Applications" is subject to the deontological code of ethics and good practice of the NKUA https://www.uoa.gr/fileadmin/user_upload/PDF-files/anakoinwseis/genikes_anakoinwseis/2018/2606_kwdikas_deontologias_online and this code is also to be followed by the students of the Master's programme "German Philology: Theory - Applications".

In addition to the NKUA's Deontological Code of Ethics and Good Practice, the Department of German Language and Literature and the Master's programme "German Philology: Theory - Applications" are subject to NKUA policies as listed on the institution's website -Language Policy -Academic Ethics Policy -Bioethics -Disabled Students Policy and Accessibility Policy for Students with Disabilities -Environmental Policy -Equal Opportunity Policy -Guidelines for Services and Support for Students with Disabilities -Privacy and Personal Data Protection Policy.

ARTICLE 2: FUNDAMENTAL BASICS OF RESEARCH-ETHICS

All research work must be carried out with respect for scientific truth, academic freedom, intellectual property and personal data, and must be aimed at increasing the body of scientific knowledge. Within this framework, the following deontological ground rules are developed, which apply to the preparation of theses (M.D.E.) and scientific work in general: The thesis is carried out under the responsibility of the student. The student agrees with the professor or supervisor on the manner of co-operation and supervision of his/her topic. He/she takes into account and follows the instructions of the professor or supervisor. For the M.D.E. in particular, the student is expected to devote considerable time to:

- As far as possible, thorough study and critical documentation of the relevant Greek and foreign language literature pertaining to his/her subject,
- finding and processing material of any kind that is relevant to the topic,
- editing and writing the thesis.

Both the thesis and the other academic papers must follow good academic practices and be structured according to the standards of academic articles (seminar papers) and monographs (M.D.E.). In particular, each thesis must include the following:

- Table of contents
- List of abbreviations, if abbreviations are used

- Introduction
- Main part, organised by chapters
- Epilogue/Conclusions
- Bibliography
- Appendices (if applicable)

The bibliography should include all sources (monographs, dictionaries, anthologies, studies, articles, conference reports, etc.) used in the preparation of the thesis. The citation should follow the system of bibliographical references that is customary for each subject area and is provided for in the regulations for the preparation of theses.

ARTICLE 3: PREPARATION OF SEMINAR PAPERS AND THESES

Participation in the Master's programme provides for the preparation of assignments as a necessary part of the assessment of students throughout their studies and is completed in the second year with the writing of the thesis (M.D.E.), which must be of a research nature and have an original topic. The deontological code for research applies not only to the diploma thesis, but to all scientific work carried out in the seminars of the Master's programme. The difference to the diploma thesis is that they are shorter in scope and do not necessarily have a research character.

All theses are written in accordance with the writing guidelines published on the Master's programme website (see the WRITING REGULATIONS OF SEMINAR PAPERS AND THESES).

ARTICLE 4: DIPLOMA THESIS (M.D.E.)

At the request of the candidate, stating the proposed title of the thesis, the supervisor and a summary of the proposed thesis, the Coordination Committee appoints the supervisor and appoints the three-member Examination Board to approve the thesis, one of whose members is the supervisor.

The title of the thesis can be changed at the request of the student and with the consent of the supervisor to the Coordinating Committee of the Master's programme. The application must include a brief justification for the change. In order for the thesis to be approved, the student must be successfully examined by the members of the three-member examination board. Theses approved by the examination board must be placed in the digital repository "PERGAMOS" in accordance with the resolutions of the NKUA Senate.

The scope of the thesis is 50-100 pages or 15,000-35,000 words. The length of the individual papers is determined in co-operation with the supervisors, but should be within the above-mentioned limits. The footnotes are also within these limits, but not the bibliography and any appendices (e.g. databases, texts, illustrations, etc.).

The thesis is submitted to the supervisor and - with the supervisor's approval - to the other two members of the three-member committee. The final grade is the average of the grades of the three examiners. If the difference in marks between the supervisor and the other two examiners exceeds three marks, the matter will be dealt with by the Coordination Committee.

The date for the submission and grading of the thesis is set by the Assembly on the instructions of the Coordination Committee. The grade of the thesis must be submitted to the departmental secretary's office. If it is not possible to submit the thesis, which is written during the fourth semester of the Master's programme, on time, an extension may be granted upon application by the Master's student to the Coordination Committee and with the agreement of the supervisor. The extension may not exceed one year and must be approved by the Assembly.

ARTICLE 5: PLAGIARISM

Every thesis and, of course, the M.D. thesis must be the result of personal research and work. In particular, the M.D.E. should not only critically present existing literature on the topic of the thesis, but also use it creatively. References to the literature (printed or online) should be clear and detailed. The verbatim or paraphrased reproduction of ideas from other studies or texts without citing the source is not permitted. In this case, the work constitutes plagiarism. Plagiarism or plagiarism means the appropriation of someone else's intellectual creation in an unethical and illegal manner (Dictionary of Modern Greek / Triantafyllidis) and constitutes fraud.

Plagiarism is unacceptable and constitutes a serious disciplinary offence for members of the academic community. Article 23 of the General Internal Regulations of the Universities of Applied Sciences (Official Gazette of the Government 220/A/3.11.2008) states: "Disciplinary offences for faculty members, other support staff and temporary teaching staff of universities of applied sciences, as well as for students, Master's students and doctoral candidates, constitute a violation of the applicable provisions of higher education legislation, a violation of the decisions of the governing bodies of the higher education institution and a violation of the rules of conduct to be observed by members of the academic community so that the democratic functioning and reputation of the higher education institution and its staff are not impaired. Disciplinary offences include in particular: a) the deliberate concealment of the direct or indirect contribution of other persons to the subject of their academic research and teaching. In addition, paragraph b, section 2, of Article 23 of Law no. 4777/17.2.2021 (A' 25) states that "plagiarizing or concealing the direct or indirect contribution of other persons to the subject of their academic activity or research is considered a disciplinary offence for students".

ARTIKEL 6: FORMS OF PLAGIARISM

Plagiarism can be partial (copying part of a text without clearly indicating the source) or complete (copying the entire source). Some forms of plagiarism are listed below:

- Verbatim copying of part or even all of an intellectual work and representing it as the author's work.
- Copying a text or part of a text without inverted commas or without a corresponding bibliographical reference.
- The literal translation and appropriation of foreign language texts/paragraphs/phrases in the working language.
- The presentation of ideas as new and original, but originating from other sources without mentioning them.
- The use of illustrations, drawings, pictures, photographs or other visual material without appropriate bibliographical references.
- The mere mention of one's own ideas can be used freely. However, if the ideas have been published, e.g. in an article on the Internet, then a bibliographical reference to this work must be provided. The absence of a reference is tantamount to "self-plagiarism".
- Cheating also occurs if the student submits the same work to two professors.

It should be noted that it is the responsibility of the individual student to follow the rules of academic ethics and deontology in order to avoid practices that constitute plagiarism.

Each thesis, and of course the dissertation, must be accompanied by a "Declaration of Non-plagiarism", which is published on the Master's programme website¹ (see below), in which the student responsibly declares that he/she has relied solely on his/her own resources in the preparation of the thesis, has not committed plagiarism and agrees that his/her work will be checked by electronic originality control systems, such as Turnitin.

¹ https://master.gs.uoa.gr/foitisi/odigies_syggrafis_ergasion/dilosi_peri_mi_logoklopiis/

Declaration of non-plagiarism in German and Greek

Declaration of non-plagiarism

I hereby declare that I have written the above seminar paper/diploma thesis with the title:

independently and that I have not used any resources other than those specified. I have labelled the passages that were taken from other works (including internet sources) in terms of wording or meaning by indicating the source in each individual case.

Furthermore, I confirm that I have not already submitted the thesis in whole or in part for academic credit at the University of Athens or at any other university or educational institution, nor will I submit it in the future.

The thesis may be checked for plagiarism using electronic aids.

Place/date Signature(s)*

*In the case of group theses, the signatures of all authors are required. By signing, you vouch for the full content of the final version of this written work.

Δήλωση περί μη λογοκλοπής

Δηλώνω ότι συνέγραψα την παρούσα σεμιναριακή/πτυχιακή εργασία με τίτλο

αυτόνομα και χωρίς να χρησιμοποιήσω άλλη βοήθεια εκτός από αυτήν που αναφέρεται ρητά στην εργασία. Για κάθε παράθεμα από άλλες πηγές (συμπεριλαμβανομένων και των πηγών από το διαδίκτυο), είτε έχει αντληθεί αυτολεξεί είτε έχει παραφραστεί, υπάρχει συγκεκριμένη βιβλιογραφική παραπομπή.

Επίσης, δηλώνω ότι δεν έχω υποβάλει στο παρελθόν και ούτε προτίθεμαι να υποβάλω μελλοντικά την εργασία στο σύνολό της ή εν μέρει, είτε στο ΕΚΠΑ είτε σε άλλο Πανεπιστήμιο ή Ίδρυμα.

Συναινώ στον έλεγχο της εργασίας για λογοκλοπή με ηλεκτρονικά μέσα.

Τόπος, ημερομηνία, υπογραφή/-ές*

*Για ομαδικές εργασίες απαιτούνται οι υπογραφές όλων των συγγραφέων. Με την υπογραφή τους οι συγγραφείς εγγυώνται για την τελική εκδοχή της εργασίας στο σύνολό της.