



ΕΛΛΗΝΙΚΗ ΔΗΜΟΚΡΑΤΙΑ
Εθνικόν και Καποδιστριακόν
Πανεπιστήμιον Αθηνών
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MASTER'S PROGRAMME

"GERMAN PHILOLOGY: THEORY - APPLICATIONS"

PHILOSOPHICAL FACULTY

NKUA

MOBILITY REGULATIONS

2023

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Detailed information on student mobility within the framework of the ERASMUS+ programme is provided by the ERASMUS+ coordinators, the academic representatives of the Department of German Language and Literature and the Master's programme "German Philology: Theory - Applications" and can be found on the websites of the Department and the Faculty of European and International Relations <http://www.interel.uoa.gr/erasmus.html>.

1. MOBILITY TO STUDY

Under the Erasmus+ programme, students and Master's students have the opportunity to complete part of their study programme (i.e. some of their courses, electives not offered in their study programme), or all or part of their Bachelor's, Master's or PhD thesis in a country of the European Union or the rest of the world (ERASMUS+ International).

2. BASIC PREREQUISITES FOR PARTICIPATING IN ERASMUS+

On the website of the Faculty of European and International Relations of the NKUA at <http://www.interel.uoa.gr/erasmus.html> students can see the cooperation agreements of the Department of German Language and Literature with the respective universities to which they can transfer.

3. RIGHT TO PARTICIPATE IN MOBILITY

For undergraduate students:

- They must be nationals of a member state of the European Union or another country participating in the programme.
- They must be at least in the second year of their studies and have successfully completed 50% of the total ECTS credits by the current semester, while at the same time they must have at least 30 ECTS remaining for the degree so that they can complete part of their studies at the host university.

For MA students:

- They must have successfully completed the first year of the Master's programme in which they are enrolled, i.e. they must have successfully completed 6 seminars.

4. LANGUAGE SKILLS

Students must have sufficient knowledge of the language in which the courses are taught at the host university. The required minimum level of language proficiency is determined by the NKUA, as part of the quality assurance of mobility, as a good knowledge of the official language of instruction of the host university (or another

language if the university uses a different language of instruction for its foreign students), i.e. level B2 according to the scale for language proficiency of the Common European Framework of Reference for Languages (CEFR) of the Council of Europe. An exception is the preparation of a Bachelor's, Master's or doctoral thesis, which can also be written in English. Certification of language proficiency is only granted on presentation of the relevant language certificates.

5. SUBSIDY FOR MOBILITY

Each student can receive a mobility grant for a maximum of 12 months per study cycle, regardless of the quantity and type of mobility (study or internship). No tuition, enrolment and examination fees are paid to the host university, while outgoing students continue to receive full payment of national grants and loans.

6. CIVIS/ERASMUS+

Students who signed up for Erasmus+ are allowed to sign up to CIVIS-Alliance universities the same year.

7. MOBILITY

Students who have already moved under the ERASMUS+ programme for study or internship purposes may move again under the new ERASMUS+ programme, provided that the total duration of the mobility does not exceed 12 months (old and new periods count) per study cycle, but they will have a lower priority for selection than students applying for mobility for the first time.

8. CRITERIA FOR THE SELECTION OF STUDENTS

Students are selected by the ERASMUS+ coordinators of the department in consultation and cooperation with the academic supervisors and with the support of the ERASMUS+ representative of the department's secretariat. The selection is based on the preferences of the universities they have applied to and the criteria listed below and is graded as follows:

Students of the Master's programme:

- Grade of the Bachelor's degree
- Grade of the Master's diploma
- Level of language proficiency in the main language of instruction at the host university (B2 and higher) - 1 point per language level
- Level of knowledge of the second language of instruction at the host university (B2 and higher) - 1 point per language level
- Level of knowledge of the main language of instruction at the host university lower than B2 (0.5 points). This only applies in cases where a second language

of instruction is planned for which the applicants have a certified language level of at least B2.

- Knowledge of another language (other than the main language and the second language of instruction of the host university) at level B2 (0.5 points per level).
- After reviewing the applicants' documents, the students are ranked and prioritised in relation to their three choices of host institutions.

The participation of students in the programme will be decided only after the final review of the aggregated shortlists by the Faculty of European and International Relations of the NKUA, and then the Secretariat of the Department of German Language and Literature will be notified to publish the lists on the department's website (<http://www.gs.uoa.gr/erasmus.html>) and thereby start the process of informing the hosting-universities (Nomination).

The selected students will be informed by the Faculty of European and International Relations of the NKUA by e-mail about the further procedure. Instructions can also be found on the website of the Faculty of European and International Relations (<http://www.interel.uoa.gr/erasmus/sm/metathn-epilogi.html>). The selected students must immediately inform the relevant departments of the NKUA whether or not they accept the possibility of mobility so that, if a place is available, it can be filled immediately with a student from the list of successful applicants.

9. COURSE APPROVAL –BEFORE DEPARTURE

The Erasmus+ for Studies programme offers and guarantees full recognition of the study period at the host university.

The selected students then draw up the study programme with the help of the academic supervisors, who sign the Learning Agreement so that it is sent to the host university and to ensure that the courses listed therein are recognized. The rest of the procedure, the necessary measures and all information can be found in detail on the website of the Faculty of European and International Relations (<http://www.interel.uoa.gr/erasmus/sm/meta-thn-epilogi.html>).

The student's Learning Agreement must be approved by the academic supervisor with the consent of the lecturer at the student's request before departure to the host university. A course will only not be recognized if it is not included in the Learning Agreement and, of course, if the student does not pass or fulfil the examinations or assessment procedures provided for at the host university.

Core courses or compulsory specialization courses can be assigned if the professor has reviewed the content of the course taught there. The remaining courses chosen by

the student are considered electives and will be recognized as electives of the department if the student has successfully passed the examinations in the corresponding course.

The Learning Agreement can be amended during the student's mobility period if one of the courses originally specified is not offered.

To ensure that the student does not lose any time from his/her studies, it is advisable that the courses attended and successfully completed should correspond to 30 credit points (ECTS) for a semester or 20 ECTS for a quarter.

10. COURSE APPROVAL – AFTER RETURN

Upon return, the student must present an official document from the host university showing the course titles, the grades obtained in the respective examinations at the host university, the amount of ECTS and the ECTS grading scale or percentage [$100 \cdot n/N$ (where n is the amount of students with $>$ or $=$ with the given grade and N = total number of students)]. This document must show the grades for ALL selected courses (pass or fail) so that it is clear that he/she has passed the examination.

11. MOBILITY FOR PRACTICAL TRAINING

The internship mobility activity offers students, Master's students, PhD students and graduates of all departments of the NKUA the opportunity to complete an internship period at universities, research institutes, companies and organizations in European countries participating in the ERASMUS+ programme.

The topic of the internship abroad should be relevant to the fields of study of the Department of German Language and Literature and the Master's programmes it organises or is involved in.

The internship is not part of the final thesis (of the Bachelor's or Master's programme) or the doctoral thesis. In the event that the internship concerns research work, the student should integrate his/her work into the objectives and work programme of the host institution. Further information can be found on the website of the Faculty of European and International Relations <http://www.interel.uoa.gr/erasmus/pm.html>.

12. BASIC PREREQUISITES FOR PARTICIPATING IN ERASMUS+

On the website of the Faculty of European and International Relations (<http://www.interel.uoa.gr/erasmus/pm.html>), students can find out about the department's cooperation agreements with the respective universities to which they can transfer.

13. AUTHORISED PARTICIPANTS

The following are eligible to participate in the student mobility programme for internships:

Students (Bachelor's, Master's and PhD students) who are enrolled in the department, regardless of academic year (from the first year of study) and who retain their student status until the time of student selection and announcement of results by the NKUA Department of European and International Relations, which is responsible for approving the mobility.

Graduates who have been selected in their final year of study (retaining their student status) and who complete their internship within one year of graduation (date of declaration of graduation by the faculty).

If the student loses his/her student status before being selected, his/her application will be automatically cancelled.

In accordance with the provisions of Article 33 § 12 of Law 4009/2011 (Official Gazette of the Government A 195/6-9-2011), the student completes his/her studies and is awarded a degree when he/she has successfully completed the courses provided for in the study plan and has accumulated the required amount of credits. Students who are in their final year of study or nearing graduation should contact the Registrar's Office for further information on maintaining their student status.

It should be noted that students who have already moved in the past under the ERASMUS+ programme for study or internship purposes may move again, provided that the total period of mobility does not exceed twelve (12) months (including the old and the new period) per study programme. However, they have a lower priority in the selection process than students applying for mobility for the first time.

14. ELIGIBLE MOBILITY TIME FOR PRACTICAL TRAINING

The mobility for practical training begins in October and can take place in three phases in the period October-August of each academic year:

Phase 1: Start of the internship, any date between October and November

Phase 2: Start of the internship, any date between January and February

Phase 3: Start of the internship, any date between May and June

The end of the internship depends on how long the student wishes to complete it (e.g. 2 months, 3.5 months, 4 months), but no later than 31 August.

15. DURATION OF THE INTERNSHIP

Students have the opportunity to relocate for a study or internship (1st degree programme: Bachelor's degree programme, 2nd degree programme: Master's degree programme, 3rd degree programme: Doctoral degree programme) of two (2) to twelve (12) months in each degree programme, regardless of the amount of travel and the type of travel (study or internship).

In addition, the mobility period for internships of graduates is counted towards the maximum period of twelve (12) months per degree programme within which they apply.

The minimum mobility period for an internship abroad is two (2) months.

It should be noted that mobility for study or internship purposes without financial support (zero grant), as well as the extension of studies or internship without financial support (zero grant) are counted towards the maximum number of twelve (12) per degree programme. At the NKUA, however, the mobility period for internships with a grant is between two (2) and four (4) months.

16. ELIGIBLE COUNTRIES FOR THE IMPLEMENTATION OF MOBILITY FOR INTERNSHIPS

The mobility activity for the internship must be carried out with physical presence in the following countries:

- In the Member States of the European Union (EU) participating in the ERASMUS+ program: Belgium, Bulgaria, Denmark, Germany, Estonia, Finland, France, Ireland, Italy, Croatia, Latvia, Lithuania, Luxembourg, Malta, the Netherlands, Austria, Poland, Portugal, Romania, Sweden, Slovakia, Slovenia, Spain, the Czech Republic, Hungary, and Cyprus.
- In third countries associated with the program: Norway, Iceland, Liechtenstein, North Macedonia, Serbia, and Turkey.
- In third countries not associated with the program: Andorra, San Marino, Vatican City, Monaco, Switzerland, the United Kingdom, and the Faroe Islands.

Under the ERASMUS+ program, the internship cannot be carried out in Greece.

17. MAINTENANCE, AMENDMENT AND REVISION OF THIS REGULATION

The mobility regulations for the ERASMUS+ programme have been approved by the General Assembly of the Department of German Language and Literature and may be amended in accordance with the conditions, rules and regulations of the Faculty of European and International Relations of the NKUA.